

ANNOUNCEMENT

AMERICAN SOCIETY FOR PUBLIC ADMINISTRATION
WASHINGTON, D. C. CHAPTER

ANNOUNCES THE WEDNESDAY, JUNE 17, 1959 LUNCHEON MEETING

Speaker: L. Arthur Minnich, Jr., Assistant Staff Secretary, The White House

Subject: The White House Secretariat

L. Arthur Minnich, Jr., has served in the White House as Assistant Staff Secretary since that post was created in July 1953, following the reorganization of the White House Secretariat. In 1952, Mr. Minnich had participated in the Eisenhower campaign, both for the nomination and election. From 1948 to 1952, he was Assistant Professor of History at Lafayette College, Easton, Pennsylvania. Following undergraduate work at Princeton, Mr. Minnich earned his Master's Degree at Duke and a doctorate at Cornell. He served during World War II on General George C. Marshall's staff in the War Department.

Mr. Minnich will describe the current activities of the White House Secretariat. He will tell about some of the problems which were faced when he came into this office and how the new system was designed to meet these problems. He will speak of some common fallacies in the popular view of the White House staff functions. He will discuss the nature of the services rendered by the staff not only to the President, but also to the various government departments.

There will be a very brief discussion of Chapter business, including the election of officers for the coming year at this luncheon meeting.

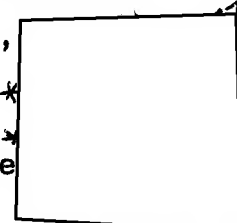
Time: Wednesday, June 17, 1959, 12:30 p.m.

Place: The International Room, Occidental Restaurant, Pennsylvania Avenue, between 14th and 15th Streets, N.W.

Reservations: Reservations by name are necessary and must be telephoned by noon, Monday, June 15, 1959, to your organization's Assistant Director for Membership. These membership representatives are listed on the back by organization. Individuals in organizations without a membership representative should call LI 5-6700, Ext. 62496. In acceptance of reservations, members of the Society will be given preference. Price is \$2.25 for national members and \$2.50 for non-members.

Reservations made (for 4 non-members) shown on opposite side of page on 6/12/59 (1030)

STAT
Scheduled to attend



Cancelled

** member*

<u>ORGANIZATION</u>	<u>ASSISTANT MEMBERSHIP DIRECTOR</u>	<u>TELEPHONE</u>
---------------------	--------------------------------------	------------------

Civilian Executive Department:

Agriculture	Mr. Richard Herr	111-3183
Commerce	Mr. Wade Davis	112-3707
HEW	Mr. Lewis B. Sims	181-8494
Interior	Mr. Warren Dahlstrom	183-8080
Justice	Mr. William H. Monagan	187-3118
Labor	Mrs. Florence Dunn	110-3308
Post Office	Mr. William Snyder	177-568
State Department	Mr. Saul Mostowitz	182-3857
Treasury	Mr. Dan Mackey, Jr.	184-5323

Department of Defense:

Army	Mr. Arthur Uscher	11-12662
Navy	Mr. Arthur J. Muller	11-77219
OSD	Mr. Burton B. Moyer, Jr.	11-74212

Independent Agencies:

FAA	Mr. Erick Dubec	112-3088
AEC	Mr. Ross Shearer	119-3103
BOB	Mr. Hirst Sutton	113-456
CSC	Mr. William Hammill	129-3484
ICA	Mr. Lloyd Webb	113-520
Federal Res. Bd.	Mr. Henry Emerson	147-422
FHLBB	Mr. Paul Pfeiffer	129-3746
Federal Power Commission	Dr. Franklin P. Hall	129-4569
GSA	Mr. Dewitt Drohat	183-674
NLRB	Mr. Edward Goodstein	181-3391
USIA	Mr. Robert S. Willis	182-4284
Veterans Adm.	Mr. Otto M. Ireland	118-2081
Local Government	Mr. Denver Warnock	164-732

Non-Government Organizations:

Educational Associations	Mr. Charles G. Dobbins	HU 3-6620
Foreign Gov't & Int'l Org's	Mr. Paul W. Bigbee	NA 8-6630
Health & Welfare Assoc's	Mrs. Isabella S. Kelly	DI 7-0007
Local Gov's Assoc's	Mr. Loren A. Beals	NA 8-3230
Mgt & Industrial Consultants	Mr. Jeremy C. Ulin	DI 7-1143
Research & Planning Org's	Mr. Laurin L. Henry	NA 8-3940
Service, Civic & Trade Assoc	Mr. A. J. Horn	ST 3-3535
Universities	Dr. Valerie Earl	FE 7-3300
		Ext. 520

Membership representatives are requested to periodically call the reservations by name to the appropriate below number:

Organization CategoryNumber

Independent Agencies and Defense Department
 Cabinet agencies other than Defense
 Non-government and local government

11-62496
 184-5323

001076113
 0002768
 ST 3-0250 Ext. 404